



**INTERNATIONAL MOTOR
SPORTS ASSOCIATION**

1394 Broadway Avenue
Braselton, GA 30517
Phone: (706) 658-2120
Fax: (706) 658-2130

2009 BORDER CROSSING MEMORANDUM #1

To: All IMSA / ALMS Entrants, Sponsors and Corporate Partners
From: Mike Simons, Development Series Manager
Date: June 22, 2009
Re: SCAC Codes

Due to changes in federal laws, the process for entering the USA from abroad has changed significantly. This is especially true for cargo vehicles – ie: race transporters, supplier trucks, and series transporters.

SCAC CODES

Each participating organization is required to have one SCAC – Standard Carrier Alpha Code, covering all cargo vehicles in their respective fleets. The Standard Carrier Alpha Code (SCAC) is a unique two-to-four-letter code used to identify transportation companies. To obtain or renew a SCAC, please go to the following website:

<http://www.nmfta.org>

Upon receipt of your SCAC, or if your organization currently has a SCAC, please forward a copy of the certificate to Brian Hughes @ bhughes@atlantic-championship.com

If you have a SCAC Code from 2008, you should receive a renewal invoice for 2009. There is no need to re-apply for a new SCAC Code, but you still need to e-mail a copy to Brian.



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2009 BORDER CROSSING MEMORANDUM # 2

To: All IMSA / ALMS Entrants, Sponsors and Corporate Partners
From: Mike Simons – Development Series Manager
Date: June 22, 2009
Re: E-manifest Registration

Due to changes made by the US Customs and Border Protection Agency, “e-manifests” are now required to be submitted prior to arrival at the US border upon your **RETURN** trip to the US from Canada and Mexico. The laws require that all trip info, including truck/trailer details, manifest info, driver info, etc...be on file at the US border crossing point a minimum of 90 minutes prior to your truck arriving at the border port. Without an e-manifest on file at the US border crossing location, your truck may be detained, delayed, and possibly turned away by US Customs. An e-manifest is required for each vehicle crossing the border back **INTO** the USA.

Norman G. Jensen

IMSA has enlisted the services of Norman G. Jensen (www.ngjensen.com) to facilitate and help you with the e-manifest process. They are a 3rd party provider of this service. Interested parties must register with them using the attached (Setup Package 2009). The registration process takes approximately 24 hours provided the documents are completed properly. Please contact Solomon Allen at 810-982-8183 x3935 or via email at sballen@ngjensen.com with any questions regarding this service. In Solomon’s absence, please speak with Dave Falk or Maria Fagan.

All participants must secure a SCAC code prior to registering with NG Jensen.

Participants that registered with NGJ in 2008 do not need to register again in 2009. However, if your team has any new equipment (tractors and / or trailers) or new drivers or co-drivers, this new information must be submitted to NGJ no later than June 30, 2009.

Fees

The annual registration fee with NGJ is \$90.00 and will be billed directly to the team by NGJ. The ACE manifest fee (\$10.00) and the formal entry fee (\$65.00) will be billed by IMSA back to the team. These fees apply for each border crossing back into the USA.

Power of Attorney

Please complete the attached Power of Attorney and return to Brian Hughes no later than June 30, 2009.

Attachments

Setup Package 2009
Customs POA



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2009 BORDER CROSSING MEMORANDUM # 3

To: All IMSA / ALMS Entrants, Sponsors and Corporate Partners
From: Mike Simons, Development Series Manager
Date: June 22, 2009
Re: E-manifest and Formal Entry Documentation

Formal entries are now required by US Customs on all goods returning to the USA from abroad. This is in addition to the "e-manifest" process. The formal entry will be created from the ACE manifest and will be handled by Norman G Jensen, the same company handling the e-manifest.

The following documentation is required by Norman G Jensen:

- CF4455
- Generic Manifest
- Manifest Express Fax Sheet

This documentation will cover both the e-manifest and formal entry requirements. No other paperwork is required.

Processing the formal entry and e-manifest

CF4455

The CF4455 should be filled out exactly as per normal procedure. However, the following three (3) items must be added in the "DESCRIPTION" field of the CF4455:

1. Shipment Control Number: (SCN#)
2. Port of Importation:
3. Responsible Party: Champ Car

SCN#

The SCN# is your SCAC code plus a unique six digit number. You **MUST** use a unique number for each shipment back into the USA.

Port of Importation

This is the border crossing point you will be using to enter back into the USA from Canada

Responsible Party: Greenprix Atlantic Inc

This exact wording is required on the CF4455

Generic Manifest

The generic manifest will be similar to your CF4455. You must enter the same SCN# on the generic manifest as you entered on your CF4455.

Exporter

Enter event name and address

Consignee

This is your team name and address

Description

Use the same description and quantity as entered on your CF4455. Do **NOT** enter any truck/trailer info. In lieu of dollar value, enter weight of each line item.

Manifest Express Fax Sheet

Complete all applicable fields.

All completed documentation, including the CF4455, Generic Manifest, and the Manifest Express Fax Sheet should be brought to the Atlantic Operations Transporter no later than 2:00PM on the Wednesday prior to race day. Atlantic Logistics will submit the paperwork to Norman G Jensen. ACE Manifests will be distributed to the participants upon receipt from Norman G Jensen.

Attachments

Sample CF4455
Sample Generic Manifest
Sample Cover Sheet

DEPARTMENT OF HOMELAND SECURITY
U.S. Customs and Border Protection
CERTIFICATE OF REGISTRATION

19 CFR 10.8, 10.9, 10.68,
148.1, 148.8, 148.32, 148.37

(NOTE: Number of copies to be submitted varies with type of transaction.
Inquire at Port Director's office as to number of copies required.)

NO.

VIA (Carrier)	B/L or INSURED NO.	DATE
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NAME, ADDRESS, AND ZIP CODE TO WHICH CERTIFIED FORM IS TO BE MAILED (If Applicable) Team / Supplier Name & Address	ARTICLES EXPORTED FOR:	
	<input type="checkbox"/> ALTERATION* <input type="checkbox"/> REPAIR* <input type="checkbox"/> USE ABROAD <input type="checkbox"/> REPLACEMENT	<input type="checkbox"/> PROCESSING* <input checked="" type="checkbox"/> OTHER, (specify) Event Name _____ _____ _____ <p>* NOTE: The cost or value of alterations, repairs, or processing abroad is subject to CBP duty.</p>

LIST ARTICLES EXPORTED

Number Packages	Kind of Packages	Description
		SCN# Port of Importation: Responsible Party: Greenprix Atlantic, Inc


 SIGNATURE OF OWNER OR AGENT (Print or Type and Sign)	DATE
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The Above-Described Articles Were:

EXAMINED		LADEN under my supervision	
DATE	PORT	DATE	PORT
SIGNATURE OF CBP OFFICER		SIGNATURE OF CBP OFFICER	

CERTIFICATE ON RETURN

Duty-free entry is claimed for the described articles as having been exported without benefit of drawback and are returned unchanged except as noted: (use reverse if needed)

 SIGNATURE OF IMPORTER (Print or Type and Sign)	DATE
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NOTE: Certifying officers shall draw lines through all unused spaces with ink or indelible pencil.

Paperwork Reduction Act Notice: This request is in accordance with the Paperwork Reduction Act. The information to be provided is submitted by importers/exporters. Completion of this form is mandatory and to your benefit. The estimated average burden associated with this collection of information is 3 minutes per respondent depending on individual circumstances. Comments concerning the accuracy of this burden estimates and suggestions for reducing this burden should be directed to U.S. Customs and Border Protection, Information Services Branch, Washington, DC 20229, and to the Office of Management and Budget, Paperwork Reduction Project (1651-0010), Washington, DC 20503.



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ACE Manifest Cover Sheet

SCN#: _____

Team Name: _____

Date: _____

Driver's First & Last Name: _____

Driver Cell Phone #: _____

Tractor License Plate #: _____

Trailer License Plate #: _____

US Port of Arrival: _____

Date & Time of Arrival: _____

Complete the following if you have a passenger or co-driver in the vehicle

Passenger First & Last Name: _____

Passenger D/L #: _____

Passenger Passport #: _____

PLEASE E-MAIL THE TRIP ID TO:
BHUGHES@ATLANTIC-CHAMPIONSHIP.COM



Greenprix Atlantic Inc. dba: Atlantic Championship Series
1531 E. Northfield Drive
Suite 300
Brownsburg, Indiana 46112 USA Phone (317) 858-0400 • Fax (317) 858-7717

**CUSTOMS POWER OF ATTORNEY &
Acknowledgement of Terms and Conditions of Service**

KNOW ALL MEN BY THESE PRESENTS: That, (1) _____
doing business as a (2) _____, with a Federal ID# of (3) _____,
under the laws of the State or Province of (4) _____, residing or having a principal

place of business at (5) _____, hereby
constitutes and appoints the **Greenprix Atlantic, Inc.**, its officers, employees, and/or specifically authorized agents, to act
for and on its behalf as a true and lawful agent and attorney of the grantor for and in the name, place and stead of said
grantor, from this date, in the United States (the "territory") either in writing, electronically, or by other authorized means,
to:

Make, endorse, sign, declare, or swear to any Customs entry, withdrawal, declaration, certificate, bill of lading, carnet or
any other documents required by law or regulation in connection with the importation, exportation, transportation, of any
merchandise in or through the Customs territory, shipped or consigned by or to said grantor;

Perform any act or condition which may be required by law or regulation in connection with such merchandise deliverable
to said grantor; to receive any merchandise; Make endorsements on bills of lading conferring authority to transfer title;
make entry or collect drawback; and to make, sign, declare, or swear to any statement or certificate required by law or
regulation for drawback purposes, regardless of whether such document is intended for filing with Customs;

Sign, seal, and deliver for and as the act of said grantor any bond required by law or regulation in connection with the
entry or withdrawal of imported merchandise, or merchandise exported with or without benefit of drawback, or in
connection with the entry, clearance, lading, unlading, or navigation of any vessel or other means of conveyance owned
or operated by said grantor, and any and all bonds which may be voluntarily given and accepted under applicable laws
and regulations, consignee's and owner's declarations provided for in section 485, Tariff Act of 1930, as amended, or
affidavits or statements in connection with the entry of merchandise;

Sign and swear to any document and to perform any act that may be necessary or required by law or regulation in
connection with the entering, clearing, lading, unlading, or operation of any vessel or other means of conveyance owned
or operated by said grantor;

Authorize other Customs Brokers duly licensed within the territory to act as grantor's agent; to receive, endorse and
collect checks issued for Customs duty refunds in grantor's name drawn on the Treasurer of the United States; if the
grantor is a nonresident of the United States, to accept service of process on behalf of the grantor;

And generally to transact Customs business, including filing of claims or protests under section 514 of the Tariff Act of
1930, or pursuant to the other laws of the territories, in which said grantor is or may be concerned or interested and which
may properly be transacted or performed by an agent and attorney;

Giving to said agent and attorney full power and authority to do anything whatever requisite and necessary to be done in
the premises as fully as said grantor could do if present and acting, hereby ratifying and confirming all that the said agent
and attorney shall lawfully do by virtue of these presents;

This power of attorney to remain in full force and effect until revocation in writing is duly given to and received by grantee
(if the donor of this power of attorney is a partnership, the said power shall in no case have any force or effect in the
United States after the expiration 2 years from the date of its execution);

Grantor acknowledges receipt of the **Greenprix Atlantic, Inc.** Terms and Conditions of Service governing all transactions
between the Parties. If the Grantor is a Limited Liability Company, the signatory certifies that he/she has full authority to
execute this power on behalf of the Grantor.

IN WITNESS WHEREOF, the said (6) _____

caused these presents to be sealed and signed: (Signature of Officer) (7) _____

(Capacity) (8) _____ Date: (9) _____

INSTRUCTIONS FOR COMPLETING A CUSTOMS POWER OF ATTORNEY

- 1. Full name:**
 - a. Corporations, Limited Liability Companies: full legal name.
 - b. General Partnerships: full names of all partners.
 - c. Limited Partnership: full names of general partners.
 - d. Individuals. Sole Proprietorships: full personal name.
- 2. Enter the business structure (corporation, limited liability company, general partnership, limited partnership, sole proprietorship or individual),**
- 3. Enter the Tax ID #**
- 4. Name the State or Province under whose laws the business is conducted (for example, a corporation should enter the state or province in which it incorporated).**
- 5. Business address.**
- 6. Company name followed by the printed or typed name of person who is signing.**
- 7. Signature of corporate officer, partner or sole proprietor.**
- 8. Title of person signing.**
- 9. Effective date.**



Patrick McKinnon
Manager, Border Issues Unit
Excise and GST/HST Rulings Directorate
Legislative Policy and Regulatory Affairs Branch
Canada Revenue Agency
320 Queen Street, Tower A
Ottawa, Ontario K1A 0L5
Tel: (613) 952-8810

The Canada Border Services Agency considers Atlantic Racing Series, LLC and the associated race events participants, to be low-risk for non-compliance with customs laws. Unless the CRA determines that the temporarily imported goods are not exempt for the purposes of GST/HST, and/or the inspecting border services officer has reasonable cause to suspect that the conditions of temporary importations are other than what you have outlined to the CBSA, no documentation or security deposit should be required at the time of importation.

You should contact Health Products and Food Branch of Health Canada to determine if a Health Canada authorization is needed for importation of pharmaceutical products (medical kits) for the 2009 racing events.

Contact for Health Canada is the following:

Sharon Mullin, A/Director
Compliance and Enforcement
Coordination Division
Health Products and Food Branch
Graham Spry Building, 3rd floor
250 Lanark Avenue
Ottawa, Ontario K1A 0K9
Tel. (613) 954-6817

While you do not require an authorization letter from the regional CBSA offices prior to each race, you are required to inform the following local offices, in writing, of the planned dates of temporary importations for the racing cars and related race equipment:

For Trois-Rivières: Pierre Morin
400 Place d'Youville, 5e étage
Montreal, Quebec H2Y 2C2
Telephone (514) 286-7879 extension 5262
Facsimile (514) 283-2396



- 3 -

For Bowmanville: Mauveen Dayrell-Johnson
1980 Matheson Boulevard East
Mississauga, Ontario L5A 3A4
Telephone (905) 803-5261
Facsimile (905) 803-5353

Should circumstances arise where the nature of even a portion of the importations for a race event changes, the regional CBSA office must be contacted and the goods accounted for correctly. Please be advised that this authorization may be revoked should there be a change in the documentation requirements for temporarily imported goods.

To facilitate customs clearance at the border, please ensure that a copy of this authorization letter is presented to the inspecting CBSA officers. Race event participants should be prepared to provide written proof that they are participating in your company's racing events. Third parties acting on your behalf, such as truck drivers, should be prepared to present written proof that they are acting on behalf of or in association with Atlantic Racing Series, LLC.

I would also like to suggest that you contact officials from Citizenship and Immigration Canada to obtain information about any changes to the applicable visa and employment requirements for those participants in the series race events that are not Canadian or US citizens. Citizenship and Immigration Canada's website is <http://www.cic.gc.ca>

I trust this is satisfactory. Should you have any questions, or require additional information, please do not hesitate to contact me at (613) 957-0025.

Yours sincerely,

Sawab Nekiar
Senior Program Officer
Trade Incentives and Refunds Unit
Trade Programs Directorate
Canada Border Services Agency
150 Isabella Street, 4th floor
Ottawa, Ontario K1A 0L8