



Operated by the Sports Car Racing Association of the Monterey Peninsula

Team / Crew Information Packet

2007 Monterey Sports Car Championships



Ann Bixler

VP Event Operations
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Ryan Hundley

Event Coordinator
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(831) 277-9812 Mobile
ryanh@laguna-seca.com

Event Operations Department Contact Information

EVENT WEEK ONLY

Event Operations Paddock Office Main Line:

Fred Ruese (831) 242 - 8202

Event Operations Paddock Office Fax Line:

(831) 657 - 2957

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Quick Facts

CIRCUIT: MAZDA RACEWAY LAGUNA SECA
OPERATOR: SCRAMP
Sports Car Racing Association of the Monterey Peninsula
MAIL ADDRESS: P.O. Box 2078, Monterey, CA 93942
STREET ADDRESS: 1021 Monterey-Salinas Highway, Salinas, CA 93908
PHONE: (831) 242-8201
FAX: (831) 373-0533
INTERNET: www.laguna-seca.com

Management Directory

CEO/General Manager: Gill Campbell
Executive Assistant: Bobbie Hall
Financial Manager: Jim Harris
Vice President Facility Operations: Bo Beresiwsky
Vice President Event Operations: Ann Bixler
Executive Director Corporate Sponsorships: Steve Fields
Facilities Manager: Derek Hildebrand
Ticket Manager: Mary Johnson-Derr
Marketing Manager: Jeanie Sumners
Public Relations Manager: Ed Nicholls
Advertising & Promotions Manager: Francine Sullivan
Retail Manager: Lisa Ann Thornton

Paddock Operation Hours

- ⇒ **Tuesday, October 16th**
ALMS & IMSA Support Series Parking Begins 9:00am
- ALMS Team Parking Begins** 1:00pm – 6:00pm
(A Sanctioning Body representative must be on site prior to the paddock opening to that series)
- ⇒ **Wednesday, October 17th**
Star Mazda Series Parking 8:00am – 5:00pm
Speed World Challenge Parking 12:00pm- 7:00pm
- ⇒ **Thursday, October 18th** 6:00am
- ⇒ **Friday, October 19th** 6:00am
- ⇒ **Saturday, October 20th through Sunday, October 21st** 6:00am
-

Paddock Rules

- ⇒ **Dogs are not allowed in the Paddock**
- ⇒ **Garages will close at promptly at 8:00pm**
- ⇒ **All Teams must remain in the paddock until noon on Sunday, October 21st.**
- ⇒ **All Teams must be out of the Paddock by noon on Monday October 22nd.**
- ⇒ If you leave the paddock on a motorcycle or scooter you must wear a helmet.
- ⇒ Selling, displaying or distribution of items (i.e. T-shirts, sunglasses, hats, vehicles, samples, literature etc.) in the Team Paddock area is **NOT** allowed and will not be tolerated. Please contact the Mazda Raceway Laguna Seca office to receive information on vendor opportunities. Ask for Jeanie Sumners – Marketing Manager.
- ⇒ **PRIVATE PASSENGER GOLF CARTS** – All privately owned golf carts transporting passengers around the facility must be registered and a permit must be affixed to the golf cart through SCRAMP. Please see attached registration form and insurance requirements [pages 16-18](#). If you have any questions, please contact the Operations office at Mazda Raceway Laguna Seca: **Ryan Hundley**, Event Coordinator at (831) 242-8222 or ryanh@laguna-seca.com



Team Entry – Load In

ALL TEAMS are required to Enter the facility using South Boundary Road ONLY

No Rigs will be allowed on A Road off Hwy 68

Staging times:

Tuesday, October 16th – 7am – 7pm

Wednesday, October 17th - 7am – 7pm

There will be no admittance before or after the hours listed above on the Federal Roads. If you do not arrive prior to 7pm on Tuesday, October 16th, please continue to your hotel to park overnight and return on Wednesday morning.

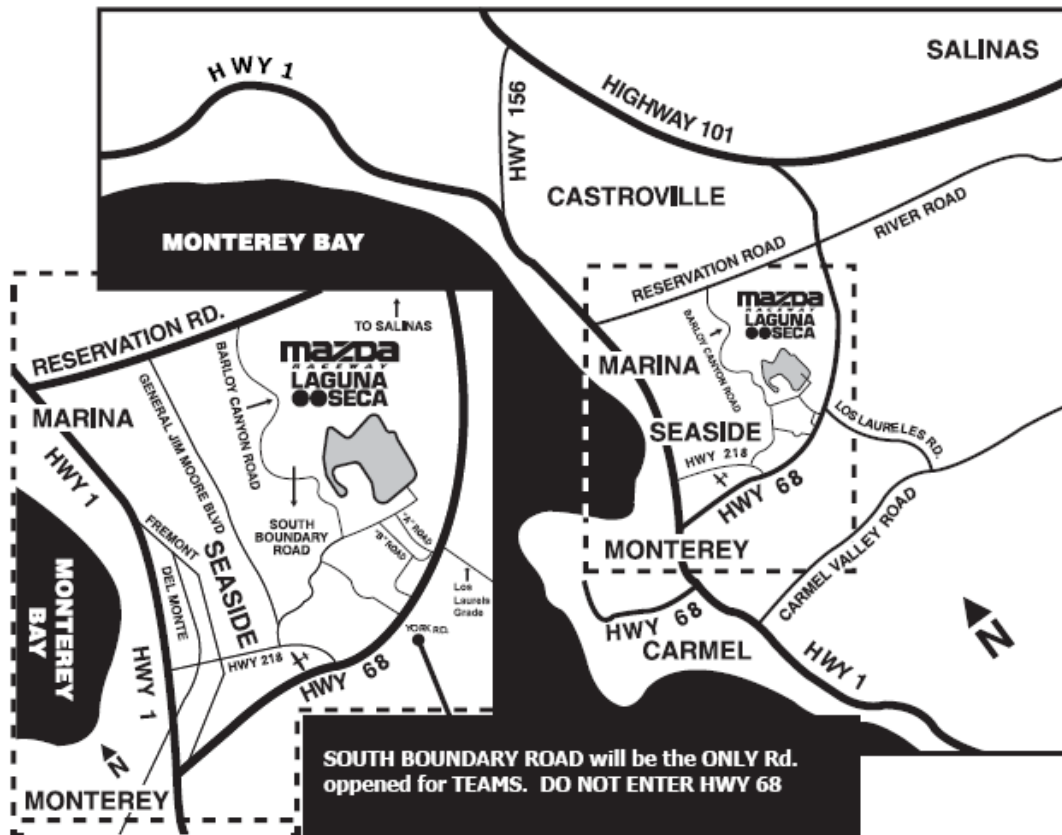
Gate & Traffic Information

⇒ TEAM – PARTICIPANT -EARLY GATE:

○ York Road Entrance

- 6:00am – 7:00am
- Friday, Oct 19th, Saturday, Oct 20th, Sunday, Oct 21st
- All personnel must have valid event credential.
- Vehicle parking passes must be displayed.

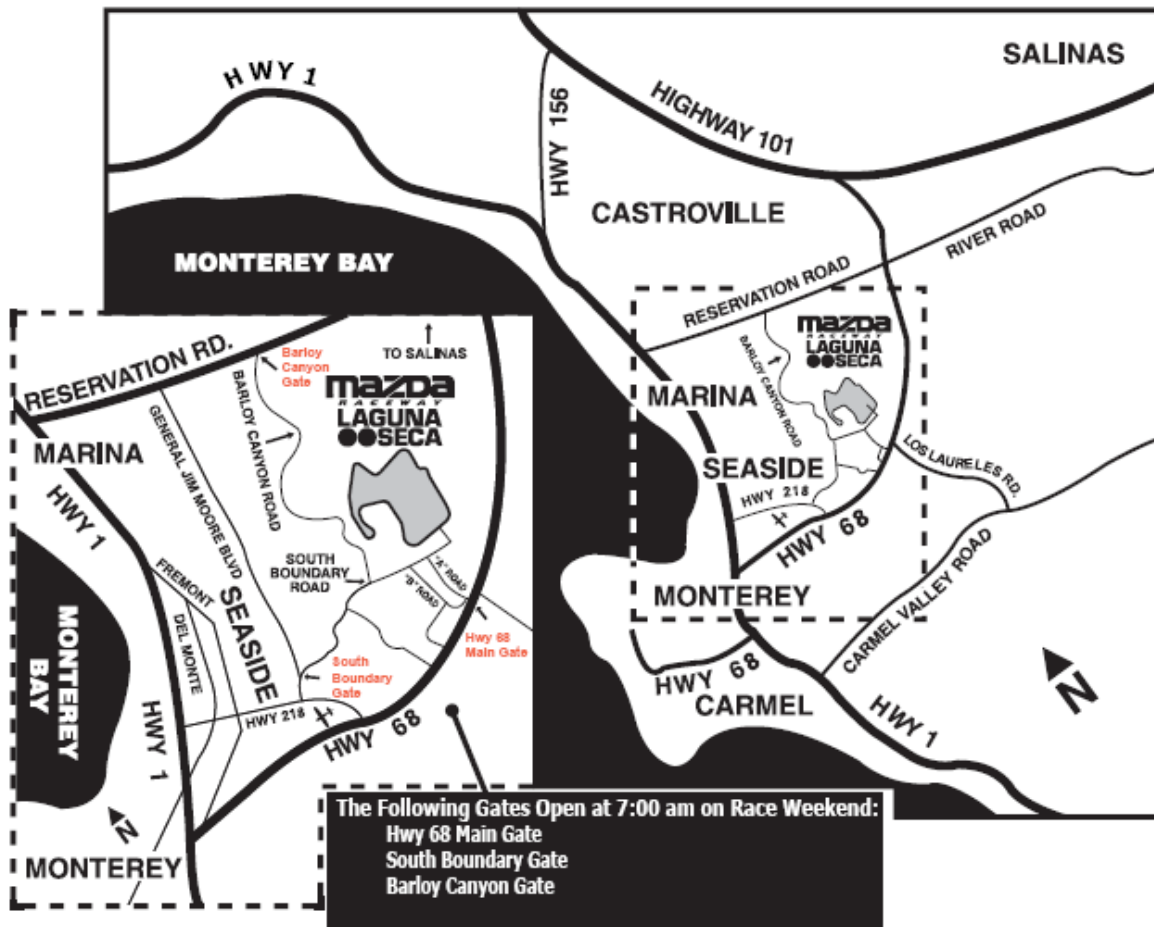
TEAM ENTRY LOAD IN MAP



⇒ SPECTATOR GATES:

- **Hwy 68 Main Gate**
 - Open at 7:00am
 - Fri, Oct 19th – Sunday, Oct 21st
- **South Boundary Gate**
 - Open at 7:00am
 - Fri, Oct 19th – Sunday, Oct 21st
- **Barloy Canyon Gate**
 - Open at 7:00am
 - Fri, Oct 19th – Sunday, Oct 21st

SPECTATOR GATES MAP



⇒ EXIT TRAFFIC:

- Use South Boundary and Barloy Canyon on Saturday and Sunday.
- No exit traffic onto Hwy 68 on Friday, Saturday or Sunday.

Team / Crew Services

- ⇒ **GOLF CART RENTAL:** We are pleased to announce our new Golf Cart Service Provider, **Mid-America Golf Cars, Inc.** Please be aware that a Certificate of Insurance in the amount of \$1,000,000.00 will be required in order to operate carts at our facility. Please note each renter (whether team, corporate or spectator) will have to provide a Certificate of Insurance to secure a rental. In it, renters must agree to hold harmless the Sports Car Racing Association of the Monterey Peninsula, its officers, agents and employees; the County of Monterey, its officers, agents and employees; and Mazda Motor of America, Inc., d.b.a. Mazda North American Operations, its parent, subsidiary or affiliated companies, or its or their officers, directors and employees and are named as additional insured from any and all liability or damages including reasonable attorney fees arising from injuries to person(s) or damage to property which may arise from the use of these vehicles.

To reserve a cart, please visit this website and follow the instructions. You can reserve via the web, or faxing them a form. Their contact for questions is listed below. Payment will be made directly to the provider.

<http://www.magct.com/racing.asp>

Office phone: 913-894-4653

Fax: 913-894-6860

E-mail mteague@magct.com

- ⇒ **NETWORK AND PHONE LINES:** Telephone and Network lines are now available through SCRAM. (Please see the **Network & Telephone Services Order page 19 - 21**) **ALL PHONES LINES MUST BE ORDERED THROUGH SCRAM. SBC NO LONGER PROVIDES SERVICE AGREEMENTS DURING THE EVENT.**
- We now offer Wireless Internet Access in some areas. (Please see **Wireless Internet Access Terms and Conditions page 22**)
 - **Unfortunately, wireless is not available in the paddock. You must order DSL Services in this area.** (Limited number available)
- ⇒ **MOTORCOACH SPACES & PADDOCK CAMPING:**
- A **LIMITED** number of **Motorcoach Spaces** for **PARTICIPANTS ONLY** will be available. (See **page 14- 15 Team Motorcoach Reservation Form**)
 - A **LIMITED** number of **Paddock Camping Spaces** for **PARTICIPANTS ONLY** will also be available and if space permits.
- ⇒ **TEAM MEALS AND HOSPITALITY:** Please contact us to receive information on hospitality options that are available to your team and/or sponsors. Any and all hospitalities need to be arranged in advance (this includes team/crew meals). Contact: **Ryan Hundley**, Event Coordinator at (831) 242-8222 or ryanh@laguna-seca.com. You can also review the Track Approved Caterers List (See **page 11**) and Hospitality Extras Sheet (See **page 23**) in this packet.



⇒ **OTHER FOOD SERVICES:**

- The *Cruisin' Cafe* is located in the Paddock behind the gas pumps. It will open starting on Thursday, October 18th at 8:00am.
- All additional food vendors will be open as of Friday, October 19th.

⇒ **ATM's:** There are 3 ATM located in the Paddock

- Corkscrew Clothing Co. – on the deck
- Cruisn' Café – next pickup window
- Event Operations Office – right hand side of building

⇒ **OVERCREW PASSES:** Over crew passes are \$100.00 each. (3-day general admission & paddock access and includes limited pit lane access). Over crew passes can be purchased at Registration/Will Call ([See page 10](#)).

⇒ **SHIPMENT SERVICES:** All shipments, Federal Express, UPS etc. can be found at the Southwest corner of the **Concessions Building** located at the back Paddock, by the Paddock Entrance Gate.

- Hours Of Operation (**RACE WEEK ONLY**)
 - Monday-Sunday 8:00am – 5:00pm
- Address to be used for all shipments:

<YOUR TEAM NAME>

Attn: **<PERSON SHIPPING TO>**
1021 Monterey-Salinas Hwy.
Salinas, CA 93908
(831) 333-4205

⇒ **RIG WASH SERVICES:**

- Starting Date: Tuesday, October 16th, 2007.
- Hours of Operation: 7:00 am – 7:00 pm
- Location: Red 9 Parking Lot ([see Facility's Map page 11](#))
- Please contact vendor for additional information:

A-1 Polishing

Steve Kostelac

10805 Banana Ave

Fontana, CA 92337

1-909-563-6893

⇒ **CREDIT CARD CHARGES:** For your convenience, we accept all major credit cards [American Express, Visa, & Master Card]. Attached you will find a Credit Card Authorization Form ([see page 25](#)). Please complete and return along with each of your orders and reservation forms.

Will Call & Registration

- ⇒ Will Call and Registration are located at the **Embassy Suites** at 1441 Canyon Del Rey, Seaside, (see-enclosed map).
- **Photo ID is required to pick up any pass or ticket held at Registration/Will Call.**
- **Mazda Raceway Laguna Seca Registration/Will Call hours:**

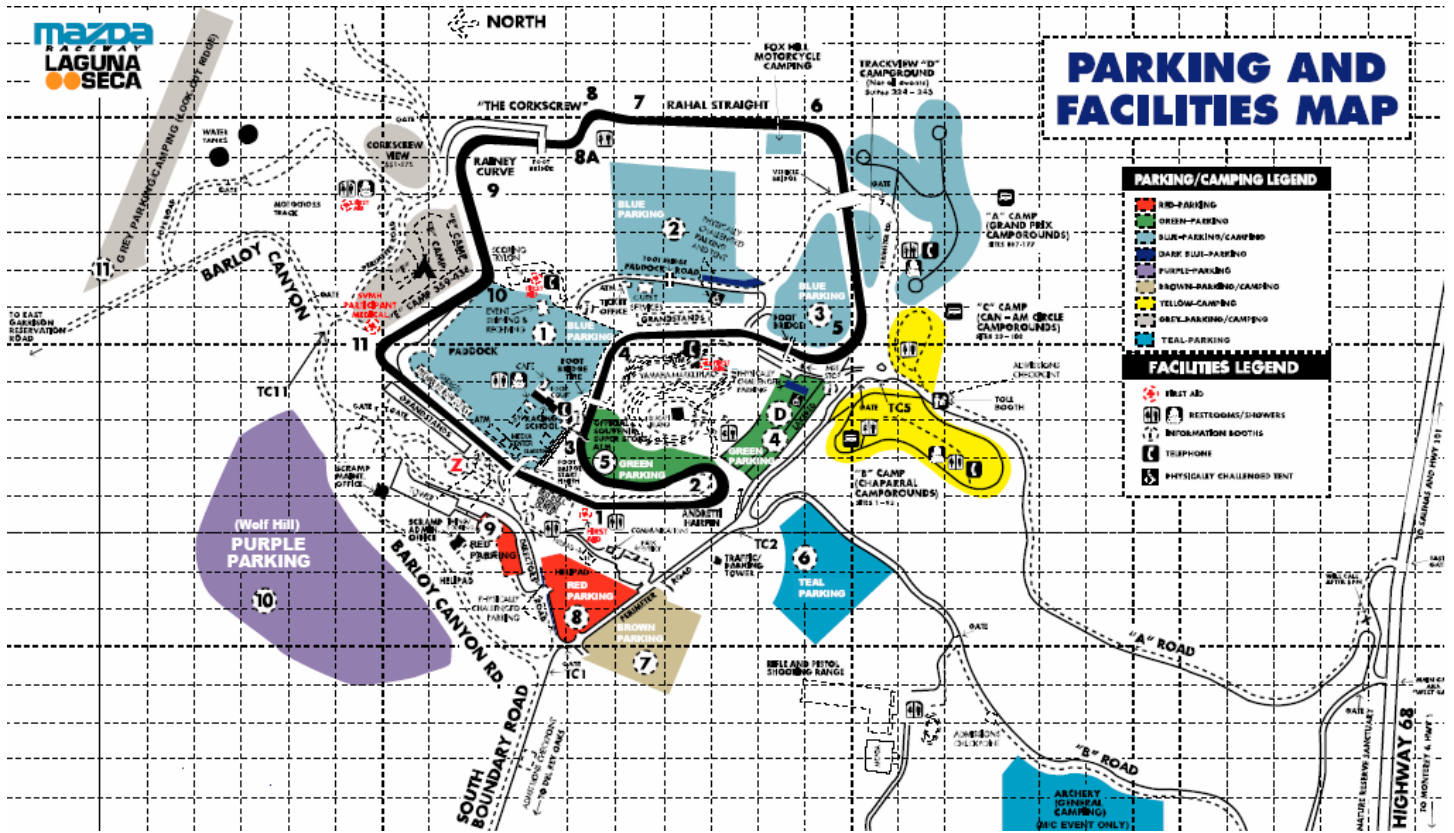
Thursday, October 19 th	-	7:00am – 5:00pm
Friday, October 20 th	-	7:00pm - 5:00pm
Saturday, October 21 st	-	7:00am - 5:00pm
Sunday, October 22 nd	-	7:00am - 12:00pm
- **IMSA Registration hours:**

Thursday, October 19 th	-	8:00am – 4:30 PM * at track
Friday, October 20 th	-	7:30am - 4:00pm
Saturday, October 21 st	-	8:00am – 3:00pm
Sunday, October 22 nd	-	8:00am – 10:00am
- **Speed World Challenge Registration hours:**

Thursday, October 19 th	-	9:00am – 4:30 PM * at track
Friday, October 20 th	-	7:30am - 4:00pm
Saturday, October 21 st	-	8:00am – 2:00pm
Sunday, October 22 nd	-	8:00am – 11:00am



Facilities Map



Track Approved Caterers List

Company	Contact	Phone	E-mail
Baja Cantina	Joe/Patrick Phinny	831-625-2252	bajacantina@redshift.com
Bernardus Lodge	Amy Halter	831-658-3532	ahalter@bernardus.com
Country Club Caterers	Dana Durand	831-622-2460	ddurand@ranchocanada.com
Full Sail Catering/Monterey Plaza	Nicole Rodriguez	831-645-4042	nicoler@montereyplazahotel.com
Golden Star Catering	Gordon Chin	831-422-4133	gscatering@aol.com
Grapes of Wrath Catering	Dana Carnazzo	831-649-3445	grapes@grapesofwrath.com
Paradise Catering, Events & Edibles	Jon Kasky	831-659-3417	nancy@paradisecater.com
Tarpy's Catering	Corinne Barnes	831-655-2999	corinne@tarpys.com



**Mazda LAGUNA
RACEWAY SECA**
MONTEREY SPORTS CAR CHAMPIONSHIPS

Sanctioned Test Day

(Schedule subject to change)

DATE:	Thursday, October 18, 2007	
GATE OPENS:	7:00 am	
SESSIONS:	IMSA GT 3	8:30 am – 8:50 am
	IMSA Lites	9:00 am - 9:20 am
	Star Mazda Series	9:30 am - 9:50 am
	SPEED World Challenge GT	10:00 am - 10:20 am
	SPEED World Challenge Touring	10:25 am – 10:45 am
	IMSA GT3	10:55 am -11:15 am
	IMSA Lites	11:25 am - 11:45 am
	Star Mazda Series	11:55 am – 12:15 pm
	LUNCH	12:15 pm - 1:15 pm
	SPEED World Challenge GT	1:15 pm - 1:35 pm
	SPEED World Challenge Touring	1:40 pm - 2:00 pm
	IMSA GT3	2:10 pm – 2:30 pm
	IMSA Lites	2:40 pm - 3:00 pm
	Star Mazda Series	3:10 pm - 3:30 pm
	SPEED World Challenge GT	3:40 pm - 4:00 pm
	SPEED World Challenge Touring	4:05 pm - 4:25 pm
	American Le Mans Series (GT1/GT2)	4:40 pm - 5:10 pm
	American Le Mans Series (All Classes)	5:10 pm - 6:10 pm
	American Le Mans Series (LMP1/LMP2)	6:10 pm - 6:40 pm

TEST FEE:	\$400.00 per car registered in advance of Monday, September 24, 2007 \$500.00 per car after the above deadline and on-site registration. Cancellations received prior to September 24th – 50% will be refunded. Cancellations received after September 24th – NO REFUNDS WILL BE ISSUED.
PAYMENT METHOD:	Company check made payable to SCRAMP (in advance only) Visa, MasterCard or American Express credit cards on-site
REGISTRATION:	Event Operations Office in Paddock Open: 7:00 am - 3:00 pm



Monterey Sports Car Championships

Test Day – October 18

Testing Pre Registration Form

(PLEASE PRINT & FILL OUT COMPLETELY)

ONE FORM PER CAR

DRIVER NAME (S)

COMPANY / TEAM

SERIES

ADDRESS

CITY

STATE

ZIP

TELEPHONE

FAX

E-MAIL

PRICES: \$400.00 per car, per series registered in advance of Monday, September 24, 2007
\$500.00 per car, per series after the above deadline and on-site registration.

Cancellations received prior to September 24th – 50% will be refunded.

Cancellations received after September 24th – NO REFUNDS WILL BE ISSUED.

All team members must be present to sign waiver and get wristband prior to testing.

SERIES: _____

CAR #: _____

TOTAL TEST DAY FEE: _____

CREDIT CARD: VISA ___ MC ___ AMEX ___ CC# _____ Exp. _____

NAME _____ ON _____ THE
CARD: _____

BILLING ADDRESS: _____

CITY: _____ ST: _____ ZIP: _____ DAYTIME PHONE: _____

Terms and Conditions: Your signature constitutes your acceptance of these terms. Your credit card will be charged when the order is received.

CARDHOLDER SIGNATURE: _____

COMMENTS: _____

FAX COMPLETED FORM TO: Event Operations @ 831-373-0533
(FORMS SUBMITTED WITH INCOMPLETE INFORMATION MAY DELAY PROCESSING)



Team Motorcoach Reservation Form

2007 MONTEREY SPORTSCAR CHAMPIONSHIPS

ORDER DEADLINE: MONDAY OCTOBER 1st, 2007

ALL ITEMS ORDERED AFTER DEADLINE WILL HAVE A 40% SURCHARGE ADDED

Team Name:		
Street Address:		
City:	State:	Zip Code:
Rider Name(s):		
E-Mail Address:		
Contact:	Phone:	Fax:

Deadline for Reservations in order to Guarantee Space: October 1st, 2007

Return this form to Event Operations @ 831-657-2957

Refunds will NOT be issued for Motorcoach Reservations

ITEM	QUANITIY	PRICE	TOTAL
BASIC 15' x 55' Space (does not include electricity -cable hookup)		\$1,000.00	
SECOND ADDITIIONAL 15'x 55' space, (does not include electricity - cable hookup)		\$2,500.00	
THIRD or more additional 15'x 55' space (does not include electricity - cable hookup)		\$4,000.00	
Electricity and Cable TV Hook-up (60AMP service maximum per hookup) -- POWER AVAILABLE ON WEDNESDAY @ NOON		\$ 800.00 per each hookup	
40% SURCHARGE	40%		
TOTAL DUE:			

Note: A drawing must be submitted with this contract reflecting the overall dimensions of the space requested and components (i.e. awning or tent, external kitchen unit, estimated quantity of tables and/or chairs, additional space needed to park golf carts & scooters, etc.)

Number of golf carts team will be bringing (team & hospitality) _____

Number of Scooter's team will be bringing (team & hospitality) _____

CREDIT CARD # (VISA, MasterCard, or AMEX Only): _____ EXP _____

CREDIT CARD HOLDERS NAME: _____

CREDIT CARD HOLDERS SIGNATURE: _____ DATE: _____

TERMS and CONDITIONS: Your signature constitutes your acceptance of the following terms. Your credit card will be charged when the order is received. All paddock camping reservations are non-refundable once the order is placed.

Please read and sign the Team Hospitality Motorcoach Catering Agreement/Insurance and Indemnity Statement if/when applicable.



TEAM HOSPITALITY MOTORCOACH CATERING AGREEMENT/INSURANCE AND INDEMNITY AGREEMENT

The above team is desirous of handling their own food and beverage service in lieu of dealing exclusively with the official track caterer. Use of any other food or beverage delivery service, caterer other than the Official caterer is hereby expressly prohibited. Said Team agrees to abide by the following terms and conditions:

1. Team shall maintain comprehensive general liability insurance with a combined single limit of not less than \$1,000,000 per occurrence for bodily injury and property damage with Mazda Raceway at Laguna Seca, SCRAMP, with its Officers, Employees, and the County of Monterey with its Officers, Agents and Employees and Mazda Motor of America, Inc. d.b.a. Mazda North American Operations, its parent subsidiary and affiliated companies, and their officers, directors and employees being added as additional insured. Promoter will be provided with a Certificate of Insurance in advance of the event that will confirm these coverage's, and that the policies contain severability of interest and cross-liability clauses. This Certificate of Insurance must be provided to promoter **no later than fourteen (14) days prior to the Event**. Failure to provide the Certificate of Insurance will result in access to the site being declined at promoter's sole discretion.
2. Team shall fully indemnify and hold harmless Laguna Seca Raceway, SCRAMP and the County of Monterey, its Officers, Agents and Employees and Mazda Motor of America, Inc. d.b.a., Mazda North American Operations its parent subsidiary and affiliated companies from and against all claims and demands, costs, charges and expenses whatsoever which it may occur, suffer to be put to by reason of any accident or death, of any person or property suffering damage or injury through or by reason of Team's food and beverage operations, or the actions or inaction's of Team's employees, agents or subcontractors.
3. Team shall indemnify and hold promoter harmless for all and any losses, damage, cost and expenses, includes attorneys fees suffered or incurred by promoter if or to the extent that the same results from any negligent or willful act or omission of a team, its directors, officers, employees, agents or contractors.
4. Team shall be responsible for removal of all oil, grease and gray water from the track facility. Any team found dumping their oil, grease or gray water will be escorted from the premises and prohibited from attending other events at this facility. Any violation may result in expulsion from the park, exclusion from future events and forfeiture of all fees paid.
5. This agreement was executed in duplicate. Team acknowledges receipt of a copy hereof. In the event of a dispute over this agreement, the prevailing party shall be entitled to reasonable fees. All disputes shall be venued in Monterey County California where this agreement was executed and performed.
6. The undersigned agrees to and understands that due to State and County codes governing temporary RV facilities it is mandatory that a minimum 25' fire lane be maintained within the Team Hospitality Motorcoach Paddock area. The undersigned agrees, when entering the park to follow instructions/directions given by Paddock Officials to ensure compliance with the law. The undersigned understands and agrees that due to insurance requirements and building codes, no structures, (i.e. platforms, stages, scaffolding, etc.) will be allowed to be placed/built on top of any recreational vehicles.
7. The undersigned understands that each Team Hospitality Motorcoach space is marked off in 15' x 50' increments. The undersigned understands and agrees that the maximum width and length of his/her Motorcoach including canopy's, tent, parking of any golf carts, scooters, bikes and auxiliary equipment cannot exceed the overall dimensions of the assigned space.

The undersigned acknowledges receipt of and agrees to comply with the rules, regulations and/or requirements stated in this agreement.

Authorized Representative of Team

Date



Registration Form
Private/Commercial Passenger Golf Cart
Single Event Credential

PASSENGER TRANSPORTATION GOLF CARTS ONLY

Requesting Company Name:
(Insured's Name on Certificate must match)

Also Known As:

Address:

City: ST: ZIP:

On- Site Contact Name:

On-Site Contact Number:

Vehicle Manufacturer:

Color:

Manufacturer's Seating Capacity:
(Attach list if permits for more than one vehicle are being requested)

\$50.00 Single Event Permit for Mazda Raceway Laguna Seca
(Make check payable to S.C.R.A.M.P. or see attached credit card authorization form page 25)

PLEASE ATTACH LIABILITY INSURANCE CERTIFICATE (All parties MUST be named as additional insureds) and CHECK OR CREDIT CARD AUTHORIZATION FORM
(NOTE: Automobile Insurance Certificates are Not Acceptable)

PLEASE COMPLETE AND SIGN RELEASE/WAIVER ON THE NEXT PAGE

Sign & Return to: Mazda Raceway Laguna Seca, Attn: Event Operations, P.O. Box 2078, Monterey, CA 93942 or by fax to: (831) 373-0533

Certificate of insurance must be supplied along with this form in order to operate vehicle on Mazda Raceway Laguna Seca property

Official Use Only:

Date Received: Certificate Approved:
Date:

Decal # Issued: Distributed By:
Date:



Private/Commercial Passenger Golf Cart RULES AND REGULATIONS

Please follow the rules and regulations listed below to ensure safety, minimize golf cart theft and provide a better experience for all during the event.

1. **SPORTS CAR RACING ASSOCIATION OF THE MONTEREY PENINSULA**, a corporation doing business as **Mazda Raceway Laguna Seca**, requires a Certificate of Insurance in the amount of \$1,000,000.00 naming **SPORTS CAR RACING ASSOCIATION OF THE MONTEREY PENINSULA**, a corporation doing business as **Mazda Raceway Laguna Seca**, as an additional insured. Golf carts will not be released without this form being on file in our office. Please mail or FAX your insurance to: Mazda Raceway Laguna Seca Attn: Event Operations, P.O. Box 2078, Monterey, CA 93942 or by fax to: (831) 373-0533.
2. All powered carts in use **on the LAGUNA SECA Recreation Area** property must be registered. Registration will be proven through a Single Event Credential Sticker, which must be affixed to the approved golf cart on the front drivers side in the lower corner of the windshield or front hood. Each Single Event Credential will possess a control number plainly visible to identify the person or company who has registered the cart.
3. Proof of insurance, naming all the required parties as additional insureds, must be supplied along with this form and will be kept in place throughout the event named on the reverse side of this form.
4. Powered carts must be driven by a licensed driver over the age of eighteen (18).
5. Power carts will be driven in a safe, slow, and careful manner at all times while on **the LAGUNA SECA Recreation Area** property. Carts are only allowed on **paved vehicle roads** and in the paddock. **Carts are not allowed in the vendor areas during the hours of 8:00AM – 5:00PM.** Drivers will yield to pedestrians. Anyone observed driving in a careless or unsafe manner will be removed from the property and have their Single Event Credential revoked. The undersigned agrees to be responsible for compliance with all laws & government regulations in the use of the vehicle. For Safety, Law Enforcement monitors these carts and may take action on safety violations.
6. Alcoholic beverages are not permitted in any powered carts, except for delivery purposes only. No alcohol is to be consumed by any driver or passenger while the power carts are in use, and no driver shall operate any powered cart while under the influence of alcohol.
7. While driving your cart, stay close to the right hand shoulder of the road. **Do not drive the cart on the grassy areas.**
8. **Do not park your cart in fire lanes or driveways at the facility.**
9. Do not overload the cart's designed occupant capacity; one person per seat only.
10. Any powered cart in use after daylight hours must be equipped with factory-installed driving lights.
11. I agree to hold harmless **the Sports Car Racing Association of the Monterey Peninsula; the County of Monterey, its officers, agents and employees; and Mazda Motor of America, Inc., d.b.a. Mazda North American Operations, its parent, subsidiary or affiliated companies, or its or their officers, directors and employees** are named as additional insureds from any and all liability or damages including reasonable attorney fees arising from injuries to person(s) or damage to property which may arise from the use of these vehicles. I acknowledge that **the Sports Car Racing Association of the Monterey Peninsula; the County of Monterey, its officers, agents and employees; and Mazda Motor of America, Inc., d.b.a. Mazda North American Operations, its parent, subsidiary or affiliated companies, or its or their officers, directors and employees** do not accept any responsibility or liability by virtue of registering powered carts.

I, THE UNDERSIGNED, HAVE READ THE RESPONSIBILITY CODE FOR USAGE OF A GOLF CART AT MAZDA RACEWAY LAGUNA SECA.

NAME/COMPANY

SIGNATURE

DATE

Sign & Return with this Form to:
 Mazda Raceway Laguna Seca
 Attn: Event Operations
 P.O. Box 2078, Monterey, CA 93942
 Or by fax to: (831) 373-0533



Private/Commercial Passenger Golf Cart Insurance Requirements

FOR SCRAMP AT
MAZDA RACEWAY LAGUNA SECA

INSURANCE LIABILITY COVERAGE REQUIREMENTS

- | | |
|---|----------------|
| A. Comprehensive General Liability, bodily injury and property damage, combined single amount | \$1,000,000.00 |
| B. Automobile Liability, bodily injury and property damage, combined single amount | \$1,000,000.00 |

Comprehensive General and Auto policies shall provide an endorsement naming the **County of Monterey, its officers, agents and employees; the Sports Car Racing Association of the Monterey Peninsula (SCRAMP), its officers, agents and employees; Mazda Motor of America, Inc., d.b.a. Mazda North American Operations, its parent, subsidiary or affiliated companies or its or their officers, directors and employees;** as named additional insured with respects to golf cart operations.

Policy shall also be endorsed to provide that such insurance is primary insurance and that no separate insurance policy or self-insurance of the additional named insured shall be called on to contribute to any loss incurred in connection with the Contractors/Vendor's performance.

The above described coverage shall be maintained through the term of service agreement, and the Contractor/Vendor shall file with SCRAMP a Certificate of Insurance evidencing that any insurance coverage required herein have been obtained and are currently in effect.

Note: If your insurance agent does not write liability insurance, you may wish to contact the following agency:

K&K Insurance Group
(Concessionaires and Exhibitors)
(800)-426-2889 Fax (219) 459-5105
www.kandkinsurance.com

Date Received: _____
 Work Order: _____



CODE _____

Network & Telephone Services Order

2007 Monterey Sports Car Championships

October 19th – 21st, 2007

ORDER DEADLINE: October 1st 2007

*A 40% Surcharge will be added to all orders received after October 1st, 2007

Order Information:

Client Name: _____ Title: _____

Team/Company: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

E-Mail Address: _____

Phone: _____ Fax: _____

Service Installation Information:

Service Location at Facility : _____

Connection Date/Time: _____ Disconnection Date/Time: _____

On-Site Contact Name: _____ On-Site Contact Mobile: _____

Description of Service	QTY	Price	Total
INTERNET ACCESS			
A. DSL Service 1.0/1.0 Mbps (Single Device, Dynamic IP Address)		400.00	
B. DSL Service 1.5/1.5 Mbps (5 Static IP Addresses)		500.00	
ADDITIONAL EQUIPMENT IF REQUIRED *To be picked up at the MRLS Events Operation Paddock Office			
A. 5 Port 10/100Mbps Network Switch		100.00	
B. 8 Port 10/100Mbps Network Switch		150.00	
C. 16 Port 10/100Mbps Network Switch		200.00	
D. 25' Network Cable		25.00	
E. 50' Network Cable		50.00	

***Wireless Internet Access is available and billed at the time of connection to the network. See attached document include bringing the service to the room or location in the most convenient manner and does not include computer card, TCP/IP software, or power. *Internet Access is not guaranteed to support VoIP connections.**

TELEPHONE SERVICE			
A. Analog Telephone Line [Handset Included]		\$200.00	
B. FAX/Modem Analog Telephone Line		\$300.00	
Subtotal:			
Surcharge [if applicable]:			
TOTAL:			

*** Usage and Long Distance Charges Apply**

A report of all calls made from the number assigned to your location will be generated after the completion of the event. At that point an invoice of the calls will be mailed to you. This invoice is DUE immediately after received. The credit card on file will be used for payment in the event the invoice is not paid within 30 days.

CREDIT CARD: VISA__MC__AMEX__ CC# _____ EXP _____ CCV Code: _____

NAME ON THE CARD: _____

SIGNATURE: _____

TERMS and CONDITIONS: Your signature constitutes your acceptance of the following terms. Your credit card will be charged when the order is received. All telephone orders are non-refundable once the order is placed.

Terms and Conditions

LIMITATION OF LIABILITY

MRLS and its suppliers or subcontractors will not be liable for any special or consequential damages, or for loss, damage or expense directly or indirectly arising from customer's use or inability to use the system either separately or in combination with other equipment or software, or for commercial loss of any kind (including loss of business profits) based upon breach of warranty, breach of contract, negligence, strict tort or any other legal theory whether or not MRLS or its suppliers or its subcontractors have been advised of the possibility of such damage or loss. Some states do not allow limits on warranties or on remedies for breach in certain transactions, in such states; the limits in this section may not apply. In no event shall liability exceed a refund of amounts actually paid to MRLS by company for their network attachment.

- (1) All Client Contracts are solely between MRLS and the prospective Client;
- (2) The Facility is not a party to, nor shall it have any obligations or liabilities whatsoever to any Client, under any Client Contract, including without limitation, the obligation to provide any of the services covered by such Client Contract;
- (3) No representations or warranties are being made by the Facility with respect to any Client Contract or any Communications Services;
- (4) The right of the Client to receive any Communications Service will be terminated if this Agreement is terminated for any reason provided therein; and the Facility will have no obligation to continue providing such services unless the Facility elects in its sole discretion to continue to provide such services itself or through a third party;

The provisions of the Client Contract are separate and independent from the provisions of the Client's lease space at the facility and shall not affect the Client's obligations under such lease and without limiting the foregoing, in no event shall any default by MRLS under the Client Contract or any failure with respect to any Communications Services have any effect on any Client's obligations to the Facility under any lease or other occupancy agreement between such Client and the Facility.

TERMS AND CONDITIONS

1. Payment in full and order must be received no later than 21 days prior to the first day of the event move-in. A 40% surcharge will apply to the order's total for orders received after August 31st, 2007.
2. Conditions for processing Service Order / On-time Installation:
 - a. Payment for service must accompany contract.
 - b. Incomplete contract forms will delay processing, please provide all information requested.
 - c. Location within the facility where the service is to be provided must be identified on face of form.
 - d. Orders / changes received within 3 days of event setup will be worked after other orders are complete.
3. Equipment Management:
 - a. A \$100.00 deposit will be collected for all rental equipment.
 - b. Clients should pick up rental equipment from the [hubs, wireless devices, etc.] MRLS Operations Paddock Office – located across from Gas Pumps. Unused paid deposits will be refunded by mail within 60 days of event close and following final reconciliation of your bill.
 - c. The Client will be fully responsible for the protection and safekeeping of rental equipment and will be responsible for returning all rental equipment to the MRLS Operations Paddock Office by 5:00 p.m. the day following close of the show.
5. Any problems should be reported to the MRLS Operations Paddock Office (831) 242 -8202. EVENT WEEK ONLY
6. Claims will not be considered unless filed in writing by Client prior to close of Event.
7. Any additional cost incurred by MRLS to:
 - a. Assist in trouble diagnosis or problem resolution found not to be the fault of MRLS or
 - b. Collect information required to complete the installation that customer fails to provide may be billed to the Client at the prevailing rate.
8. Only MRLS personnel are authorized to modify system wiring or cabling. Material and equipment furnished by MRLS for this service contract shall remain the property of MRLS.
9. Due to the cost of processing checks, any refunds due in the amount of \$10.00 or less will not be refunded except on request.



- 10. There will be a \$25.00 service charge for all returned checks.
- 11. The number(s) assigned to you are for the duration of this event only. Service cannot be moved or transferred outside of the Center and intercept service cannot be provided.
- 12. Prices are based upon current rates and are subject to change without notice
- 13. Use of Network Connection:
 - a. The network attachment to be provided by MRLS may be used only by the directors, officers and employees of the company, its guests and its agents and consultants while performing service for the company and cannot be resold or distributed to other companies. The services being provided by MRLS will facilitate communications between the Company's authorized users and the entities reachable through the national Internet. Users of MRLS services shall use reasonable efforts to promote efficient use of the networks to minimize, and avoid if possible, unnecessary network traffic and interference with the work of other users of the interconnected networks.
 - b. Users of MRLS services shall not disrupt any of the MRLS or other associated networks as a whole or any equipment of system forming part of their systems, or any services provided over, or in connection with any of the MRLS or other associated networks. MRLS services shall not be used to transmit any communication where the meaning of the message, or its transmit distribution, would violate any applicable law or regulation or would likely be highly offensive to the recipient or recipients thereof.
 - c. All devices for which MRLS directly or indirectly provides Internet/Network connectivity must pay a device charge or purchase a MRLS assigned IP address.
- 14. Wireless Specific: The use of any wireless device that interferes with the facility wireless data frequency is prohibited.
- 15. Internet Performance Disclaimer: MRLS does not guarantee the performance, routing, or throughput, either expressed or implied, of any data circuit(s) connectivity with regards to the Internet and/or Internet backbones beyond any facility we service.
- 16. Internet Security Disclaimer: MRLS does not provide security, such as but not limited to firewalls etc. for any data circuit(s) we provide. It is the sole responsibility of the Client or customer to provide any necessary security.
- 17. VIRUS PROTECTION REQUIREMENT – WARNING – MRLS requires that all devices directly or indirectly accessing MRLS's Network have the latest virus scan software, windows security updates, system patches, and any other technological precautions necessary to protect yourself and others from viruses, malicious programs and other disruptive applications. Any device, which adversely impacts MRLS's Network, will be disconnected from the network with or without prior notice at MRLS's discretion. The device(s) in question will remain disconnected from the network until all issues are adequately resolved. Additional charges may apply for trouble diagnosis and/or problem resolution.
- 18. The choice of Internet Service Provider (ISP) is at the sole discretion of MRLS.
- 19. CANCELLATION - There is a minimum \$150 Cancellation fee. Cancellations must be in writing. Additional cancellation charges will apply for orders that have already incurred labor, material, and / or engineering costs. Some broadband services and special circuits cannot be cancelled once ordered and will incur full charges listed / quoted. Credit will not be given for service installed and not used.

I, THE UNDERSIGNED, HAVE READ THE RESPONSIBILITY CODE FOR ORDERING NETWORK SERVICE AT MAZDA RACEWAY LAGUNA SECA.

RENTER NAME/COMPANY

SIGNATURE

DATE

Sign & Return with your Telephone Service Order Form

ALL ORDERS FORMS MUST BE FAXED:

Attn: Event Operations Department (831) 373 – 0533

Mazda Raceway Laguna Seca
Attn: Event Operations Department
 P.O. Box 2078, Monterey, CA 93942

Wireless Internet Access Terms and Conditions

Our wireless technology allows us to provide our Instant Internet service to attendees as well as vendors and teams. Hourly and Daily services are available and can be ordered by anyone with a PC, laptop or PDA device that is configured with an 802.11b or g wireless card. The service can be ordered right from your wireless device connecting you to the web instantly.

We provide third generation Trapeze Networks access points throughout the facility to make this technology possible.

In order to provide these services MRLS has policies in place that help us to maintain the viability of our wireless network.

- Access points that are not authorized by MRLS cause conflicts between the unauthorized access point and our access points. These conflicts affect everyone from Race Teams, to exhibitors, to vendors, to attendees to show management. Many people can lose their signal and therefore, lose their Internet connectivity.
- If MRLS does not authorize an access point, then we do not know to coordinate this access point with ours until it is too late. We will be interfering with the unauthorized access point causing it to be intermittent or inoperable. For these reasons ***we cannot allow unauthorized access points to be brought into the MRLS Facility.***
- **Wireless routers are also strictly prohibited.**
- **No routers of any kind may be used with this service.**
- This service may not be used for any streaming video applications.
- ***Unfortunately, this service is not available in the Paddock.***

<ul style="list-style-type: none">▪ PLEASE NOTE: Cordless phones, remote controls, monitors and any other products operating in the 2.4 GHz wireless frequency easily interfere with one another and may not operate properly on site without prior coordination through MRLS.

MRLS has been working to install a system that will protect our wireless environment and our Wireless Internet users from conflicting wireless signals. For more detailed information about our wireless service please review our Wireless Performance Declaration when you sign up for the services online.

Hospitality Extras Sheet

48" Tables/Umbrellas Sets	\$ 48.00 ea.
6' Tables	\$ 12.50 ea.
8' Tables	\$ 15.00 ea.
60" Round Tables	\$ 17.50 ea.
Chairs (samsonite)	\$ 2.50 ea.
Chairs (white wood)	\$ 3.25 ea.
Security Guards (4 hour min.)	\$ 28.00 each, per hour
Picket Fencing	\$ 3.25 per foot
Quartz Lighting	\$ 50.00 each
TV Cable (feed only)	\$ 300.00 ea.
TV Monitor (standard with feed)	\$ 500.00 ea.
Race Programs	Varies per event
Astroturf (green)	\$.58 sq. ft.
Astroturf (black)	\$.85 sq. ft.

Porta Potties:	
<i>Note: Porta potties DO NOT come with service</i>	
<u>Basic</u>	\$ 225.00 a unit
<u>Standard w/wash station</u>	\$ 325.00 a unit
<u>V.I.P. Solar</u>	\$400.00 a unit + pumping
<u>Presidential</u>	\$4,000.00 a unit + pumping & attendant

Porta Pottie Service	\$ 45.00 ea.
PA System	\$ 600.00 per day

CANOPIES

10' x 10'	\$ 180.00	30' x 30'	\$ 1,025.00
10' x 20'	\$ 280.00	30' x 40'	\$ 1,330.00
20' x 20'	\$ 515.00	40' x 40'	\$ 1,540.00
20' x 30'	\$ 715.00	40' x 60'	\$ 2,050.00
20' x 40'	\$ 920.00	60' x 60'	\$ 2,800.00
20' x 60'	\$ 1,130.00	60' x 80'	\$ 3,600.00

BEVERAGES – SEE BEVERAGE FORM p. 24

Beverage Form

SODAS	(24 in a case)
Coke, (20 ounce bottles)	\$48.00 per case
Diet Coke, (20 ounce bottles)	\$48.00 per case
Sprite, (20 ounce bottles)	\$48.00 per case
Barq's Root Beer, (20 ounce bottles)	\$48.00 per case
Nestea, (20 ounce bottles)	\$48.00 per case
Minute Maid Orange Juice, (20 ounce bottles)	\$48.00 per case
WATER, (20 ounce bottles)	\$48.00 per case
RED BULL	\$65.00 per case
RED BULL – SUGAR FREE	\$65.00 per case
DOMESTIC BEER	
BUD	\$30.00 per case
BUD Lt.	\$30.00 per case
O'Doul's	\$30.00 per case
OTHER BEERS	
Sierra Nevada	\$48.00 per case
Corona	\$48.00 per case
WINE (3 bottle minimum)	
Chateau Julien Barrel Select	\$18.00 per bottle
Chateau Julien Estate	\$28.00 per bottle
Chateau Julien Private Label	\$40.00 per bottle
<i>Chardonnay; Merlot; Cabernet; Syrah</i>	
20 lb. Bag of Ice	\$ 7.00 ea.
Tubs	N/C if returned

If you are interested in a full bar, please make arrangements directly with your track approved caterer

***ONLY UNUSED FULL CASES MAY BE RETURNED FOR CREDIT**



Credit Card Authorization Form

Sports Car Racing Association of the Monterey Peninsula (S.C.R.A.M.P.)
P.O. Box 2078
Monterey, CA 93942
Phone: (831) 242-8201
Fax: (831) 373-0533

This letter constitutes an authorization to use my credit card, credit card number:

_____ Expiration Date: _____

Credit Card Verification Code (3 digits), _____ under the name (as imprinted on card)
_____. To be used as I have indicated below.

PAYMENT:

For payment of _____ provided by S.C.R.A.M.P. during the
_____ (Name of the event),

Dates: _____ to be charged to the above
credit card. Please indicate below which of the following charges will be authorized for payment
on credit card.

_____ Deposit in the amount of: \$ _____

_____ Payment in full in the amount of: \$ _____

Name: _____

Authorized Signature of Cardholder

Today's Date

TERMS and CONDITIONS: Your signature constitutes your acceptance of the above terms.
Your credit card will be charged when the authorization is received.

Mail Receipts to:

Name: _____ Address: _____

City: _____ State: _____ Zip Code: _____

Phone #: _____ Fax #: _____